

| Trans.date | Acc(T)                      | Text   | Amount           | TT           |
|------------|-----------------------------|--|------------------|--------------|
| 05/07/2022 | UK travel                   | PCARD 20220705 Grace Shay Taxi for 3 passengers (Sam Foley, Dominik Zaum, Parveen Yaqoob) to Greenlands return | £144.88          | Purchasecard |
| 28/06/2022 | Overseas travel             | PCARD 20220628 Dawn Cobbold DZ airport transfer Dubai International to Shangri-La Dubai Hotel *                | £72.52           | Purchasecard |
| 29/07/2022 | Overseas travel             | PCARD 20220729 Dawn Cobbold Gdt 00240786 DZ air travel London Heathrow to Cologne/Bonn**                       | £12.35           | Purchasecard |
| 16/09/2022 | UK subsistence              | PCARD 20220916 Dawn Cobbold PY Hotel Accommodation London to host Times Higher Awards                          | £127.06          | Purchasecard |
| 27/09/2022 | UK travel                   | PCARD 20220927 Dawn Cobbold DZ airport transfer Reading to Heathrow  | £138.00          | Purchasecard |
| 27/09/2022 | Overseas travel             | PCARD 20220927 Dawn Cobbold Gdt 00244234 transaction fee travel to Bonn  | £10.00           | Purchasecard |
| 02/11/2022 | UK travel                   | PY Railfare Reading to London Paddington   | £22.60           | Expenses     |
| 02/11/2022 | UK travel                   | PY Railfare London Paddington to Reading   | £27.60           | Expenses     |
| 12/10/2022 | UK travel                   | PCARD 20221012 Dawn Cobbold Gdt RI092827 DZ railfare Reading to Cardiff return                                 | £75.60           | Purchasecard |
| 12/10/2022 | UK travel                   | PCARD 20221012 Dawn Cobbold Gdt RI092827 DZ Transaction Fee travel to Cardiff                                  | £5.00            | Purchasecard |
| 01/03/2023 | UK travel                   | PY Railfare Reading to London return   | £59.60           | Expenses     |
| 09/03/2023 | UK travel                   | PY Railfare Reading to London return   | £29.60           | Expenses     |
| 17/03/2023 | UK travel                   | DZ Railfare Reading to Windsor   | £11.60           | Expenses     |
| 17/03/2024 | UK travel                   | DZ Railfare Windsor to Reading   | £12.40           | Expenses     |
| 17/03/2023 | UK travel                   | DZ Taxi from Reading Railway Station   | £10.50           | Expenses     |
| 22/03/2023 | Overseas travel             | PCARD 20230322 Dawn Cobbold Gdt 00254302 DZ air travel London Heathrow to Valencia                             | £248.76          | Purchasecard |
| 22/03/2023 | Overseas travel             | PCARD 20230322 Dawn Cobbold Gdt 00254302 DZ Transaction Fee  | £10.00           | Purchasecard |
| 26/04/2023 | UK travel                   | DZ Taxi from Reading Railway Station   | £10.00           | Expenses     |
| 26/04/2023 | UK travel                   | DZ Railfare Reading to London  | £29.60           | Expenses     |
| 11/05/2023 | UK travel                   | PCARD 20230511 Dawn Cobbold DZ airport transfer Reading to Heathrow  | £72.00           | Purchasecard |
| 07/06/2023 | UK travel                   | DZ Taxi from Reading Railway Station   | £10.20           | Expenses     |
| 08/06/2023 | Conference Registration Fee | PCARD 20230608 Dawn Cobbold PY UUK PVC R&I Seminar   | £245.00          | Purchasecard |
| 07/06/2023 | UK travel                   | DZ Taxi NHM to Paddington  | £14.80           | Expenses     |
| 12/06/2023 | Conference Registration Fee | PCARD 20230612 Dawn Cobbold DZ UUK PVC R&I Seminar   | £245.00          | Purchasecard |
| 28/06/2023 | Business Entertaining       | DZ DSA conference  | £625.60          | Project Code |
| 06/07/2023 | UK travel                   | PY Railfare Reading to London  | £63.20           | Expenses     |
| 11/07/2023 | UK travel                   | DZ Railfare Reading to London  | £63.20           | Expenses     |
| 06/07/2023 | UK travel                   | DZ Railfare Reading to London  | £63.20           | Expenses     |
|            |                             | <b>Total Spend</b>   | <b>£2,459.87</b> |              |

\* Due to Covid restrictions DZ did not to attend the TMP event in Dubai. Taxi transfer booking was non refundable

\*\* This payment represents the difference between a previously postponed flight (due to Covid restrictions)